## 2023 Winter Break Cost Avoidance Program

Classroom Buildings; Operate on setback Dec. 14-22, 5P to 7A and Jan. 2-8, 5P to 7A.

These building's HVAC systems will be shutdown where possible and/or cooled only when interior temps exceed 80 degrees and heated if temps drop below 55 degrees. Exhaust fans not tied to BAS will be shutoff manually Dec. 22 through Jan. 1, unless noted otherwise per 25Live (record breaker info in Appendix A).

Austin:	Brewster All:	Bate:	
Per 25Live: No functions	Per 25Live: Exams on Dec. 14	Per 25Live: Meeting Dec. 14-15	
	Occ	Occ	
Carol Belk:	Graham:	Jenkins Fine Arts Center:	
Per 25Live: No functions	Per 25Live: No functions	Per 25Live: ROTC Dec.16 Occ	
Joyner East:	McGinnis/Messick:	Mendenhall:	
Per 25Live: No functions	Per 25Live: No functions	Per 25Live: No functions	
Old Cafeteria:	Rawl:	Rivers:	
Per 25Live: No functions	Per 25Live: No functions	Per 25Live: No functions	
Science & Technology	Science & Technology Office:	Slay Hall:	
Classroom:	Per 25Live: Meeting Dec.14 Occ	Per 25Live: No functions	
Per 25Live: Meeting Dec. 14 Occ			
Speight:	Whichard:	Wright Auditorium:	
Per 25Live: Event Dec. 14 Occ	Per 25Live: No functions	Per 25Live: Closed Dec.16-Jan.1	
HR Annex (Bldg. 283):	Financial Services:	Greenville Centre:	
Per 25Live: No functions	Per 25Live: No functions	Per 25Live: No functions	
Human Resources (Bldg. 127): Per 25Live: No functions	Material Mgmt. (Bldg. 141): Per 25Live: No functions	<b>Willis:</b> Per 25Live: No functions	

Limited setback Buildings: No shutdown due to safe	v or protoc	ction of contontc
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Joyner Library: No Setback	Fletcher Music Center: No Setback	S&T Lab: No Setback		
Howell Science: No Setback	Flanagan: No Setback	LS&B: No Setback		
Ragsdale Annex: No Setback				

## Student Life: Operate on Setback beginning Dec 18, 5:00PM Until Jan 1, 5:00AM

Student Center MC: Dec. 18-22, 6P to 7A Unocc	Student Rec Center: Dec. 16-21, 6P to 10A Unocc	Croatan: Dec. 16-Jan. 7 Closed/Unocc
Dec. 22-Jan. 1, Closed/Unocc	Dec. 22-Jan. 1, Closed/Unocc	**Green Room/Reception
Jan. 2-5, 6P to 7A Unocc	Jan. 2-5, 8pm to 10am Unocc	Occ 12pm-3pm
Operate displacement air at	Jan. 6 Back to normal operation	
minimum flow when Unoccupied	AHU 4 and 5 run in minimum to	
	maintain humidity	
Todd Dining:	West End Dining:	Wright Place:
Staff on site until Dec. 21	Staff on site until Dec. 21	Dec. 18-Jan. 7 Closed/Unocc
Dec. 18-Dec. 21, 5P to 8A Unocc	Dec. 18-21, 5P to 8A Unocc	
Dec. 21-Jan. 7 Closed/Unocc	Dec. 21-Jan. 3, Closed/Unocc	
Student Health Services:		
Dec. 18-20 12pm-5 pm Occ		
Dec. 21-Jan. 2 Closed/Unocc		

Residence Halls: Operate on Setback beginning Dec 15, 5:00PM Until Jan 4, 8:00AM

<b>Clement:</b> Shutdown RTUs if bldg temp is 55 to 80 degrees All window unit off	Garrett: All window units off	<b>Greene:</b> All window units off RTU Off ERV Occupied mode
Jarvis: Shutdown AHUs between 60 and 80 degrees.	<b>Cotton:</b> Shutdown MAU's if bldg temp is 55 to 80 degrees FCU off	Fleming: Shutdown AHUs between 60 and 80 degrees.
White: Shutdown RTUs if bldg temp is 55 to 80 degrees All window unit off	<b>Fletcher:</b> Shutdown MAUs if bldg temp is 55 to 80 degrees All Window units off	<b>Jones:</b> Shutdown MAUs if bldg temp is 55 to 80 degrees All Window units off
<b>Tyler:</b> Shutdown MAU if bldg temp is 55 to 80 degrees All Window units off	<b>College Hill Suites:</b> Shutdown suite FCU's Shutdown MAU's if bldg temp is 55 to 80 degrees	<b>Umstead:</b> Shutdown 2 <sup>nd</sup> and 3 <sup>rd</sup> FCU Shutdown MAU's Dec 23-Jan 4 if bldg temp is 55 to 80 deg
<b>Ballard (Gateway):</b> Shutdown suite FCU's Shutdown MAU's if bldg temp is 55 to 80 degrees		

Residence Halls<mark>: Remaining Occupied during break</mark>

Scott:	
No setback or shutdown	

Athletics: Operate on Setback beginning Dec 18, 5:00PM Until Jan 8, 5:00AM

Minges:	Murphy:	Towne Bank:
Dec. 22-25 Unocc	Dec. 22-25 Unocc	Dec. 22-Jan.1 Unocc
		-
Minges Aux Gym:	Clark LeClair:	Teams:
Dec. 22-25 Unocc	Dec. 22-Jan.1 Unocc	Dec. 22-Jan.1 Unocc
Northside Club Level:	Ward Sports:	
Dec. 16-Jan. 4 Unocc	Dec. 22-Jan.1 Unocc	

Brody Office Areas:	Brody Auditorium:	Brody Labs and Vivarium:
Brody Administration:	Dec 22-Jan. 1 Unocc	No Setback
TBD		
Brody 3 <sup>rd</sup> Floor (above library):		
Dec. 25-26 Unocc		
Jan. 1 Unocc		
Brody OPC:	ECHI:	Family Medicine:
No Setback	Clinical Areas (Floors 1-3):	Dec. 24-25 Unocc
	Dec. 24-25 Unocc	Jan. 1 Unocc
	Jan. 1 Unocc	
	Research (Floor 4):	
	No Setback	
	Auditorium and Conf Spaces:	
	Dec. 22-Jan. 10 Unocc	
Ross Hall:	Warren Life Science:	Biotech:
<u>Auditorium:</u>	No Setback	No Setback
Dec. 22-Jan. 1 Unocc		
<u> Clinical Areas &amp; Central</u>		
Sterilization (ACL#10):		
Dec. 22-Jan. 1 Unocc		
<u>Vivarium:</u>		
No Setback		
MRI:	Pediatrics OPC:	Health Science Building:
No Setback	No Setback	Dec. 22-Jan.1 Unocc &
		Laupus Library Lights "Off"
		Dec. 22-Jan.1 Occ 1504 & 1506
		from 6am to 9:00pm

Leo Jenkins:	Student Center HSC:	Central Utility Plant:
1 <sup>st</sup> <u>Floor:</u>	Dec. 22 -Jan. 1, Closed/Unocc	Dec. 22-Jan. 1 Unocc
Dec. 22-Jan.1 Unocc (Should be		
Unocc due to no one in area)		
2 <sup>nd</sup> <u>Floor:</u>		
Dec. 25-26 Unocc		
Jan. 1 Unocc		
**PHAMRACY MUST REMAIN OCC		
& AT TEMP SETPOINT		
WRC Academic Building:	Dental Service-Learning Clinics:	Brody Commons:
Dec. 22-Jan. 1 Unocc	Dec. 22-Jan.1 Unocc	<u>1<sup>st</sup> Floor:</u> Setback
		Dec. 22-Jan.1 Unocc
		2 <sup>nd</sup> Floor: Setback
		Dec. 22-Jan.1 Unocc

Note: The Pharmacies and the clinical areas should be maintained between 68°F-77°F at all times due to the storage of medications.

## Appendix A

## Equipment shut off at Power Source

Building Name	Equipment Name	Equipment Location	Panel/ Disconnect Name	Panel/Disconnect Location	Circuit Number	Deenergized	Reenergized